New State Coordinator Convening
March 7, 2023

Crystal City, VA

Logistics for Online Participants

Zoom navigation
- Tech issues? Call #336-315-7438

Handouts & Slide deck
- Google folder https://drive.google.com/drive/folders/1cAf3wbcCtM21H5iV1XKQhY9mJJs6qvnJ?usp=sharing
- Dropped in the chat box as we go
- Download docs to be able to use them
- Archived in SC Area of NCHE website

Group Norms

- **Equity & Voice**
  - Respect for ALL Perspectives
  - Make sure everyone has a chance to speak & be heard

- **Active Participation & Engagement**
  - Participate in the online chat, raise hands, & contribute to conversations
  - Be in "Learning Mode"

- **Be Considerate**
  - Listen to each other and do not interrupt
  - Speak into the microphone
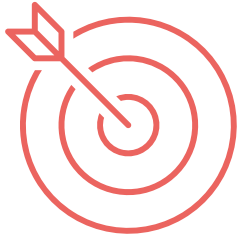
- **Take care of yourself**

Today's Session

- Welcome, Overview & Introductions

- Laying the Foundation

- Everyone on the Same Page

CONNECT OVER LUNCH

- Telling the Story with Data

- Making Connections

Learning Targets

- Build relationships & create collaborative partnerships
- Deepen understanding of statutes related to the EHCY program & the resources provided by NCHE
- Increase understanding of how to deepen capacity & provide training and technical assistance to local liaisons
- Understand the roles/responsibilities of a state coordinator and how it relates your state plan/annual work
- Reflect and discuss strategies to collect & analyze the data to improve targeted programming & services/interventions for HCY

Meet Your Presenters

Suzanne Peck
NCHE
Program Specialist

Lisa Phillips
North Carolina
State Coordinator
 w/ Savannah Gay &
Neely Ward

Dana Malone
New Mexico
State Coordinator

Nicole Lee-Mwandha
Washington, DC
State Coordinator

Activity: Getting to know YOU!

1. Form a small group with the people sitting at your table. Virtual participants will join a breakout room.

2. Assign a "Recorder" to capture what is discussed during this time.

3. Assign a "Reporter" to share with the whole group.

Activity: Getting to know YOU!

RESPOND TO THE FOLLOWING:

1. What is your name?

2. What state do you represent?

3. How long have you been in this position?
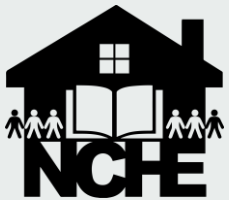
4. What brings you joy?

New State Coordinator Connection Card

Section #1 – Laying the Foundation for Success

Please Remember!

- Being homeless doesn't make someone a bad parent/kid.

- Many amazing, supportive, loving families are going through difficult circumstances.

- All families, regardless of their current situation in life, should be treated with dignity and respect.
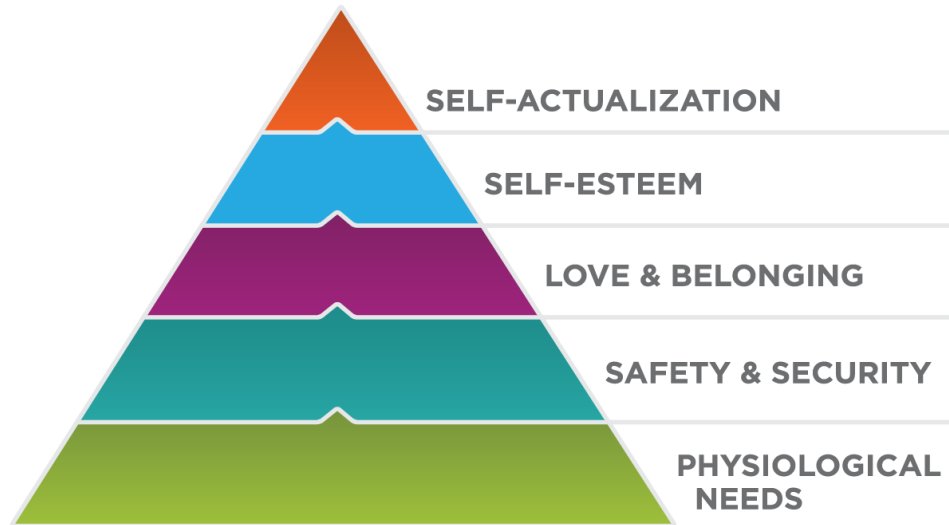
How vulnerable are you to becoming homeless?

NCHE

Student First Language

Words have power!

- Students experiencing homelessness
- Families in transition
- McKinney-Vento students

NCHE

"More Than JUST Free Lunch & Tennis Shoes"

MASLOW'S HIERARCHY OF NEEDS

- SELF-ACTUALIZATION
- SELF-ESTEEM
- LOVE & BELONGING
- SAFETY & SECURITY
- PHYSIOLOGICAL NEEDS

Tangible

- School supplies
- Clothing/School uniforms
- Transportation
- Free meals

Intangible

- Safe Space
- Tutoring
- Encouragement from a mentor
- Sense of belonging
- Hope for the future

Goals/Results of EHCY Program

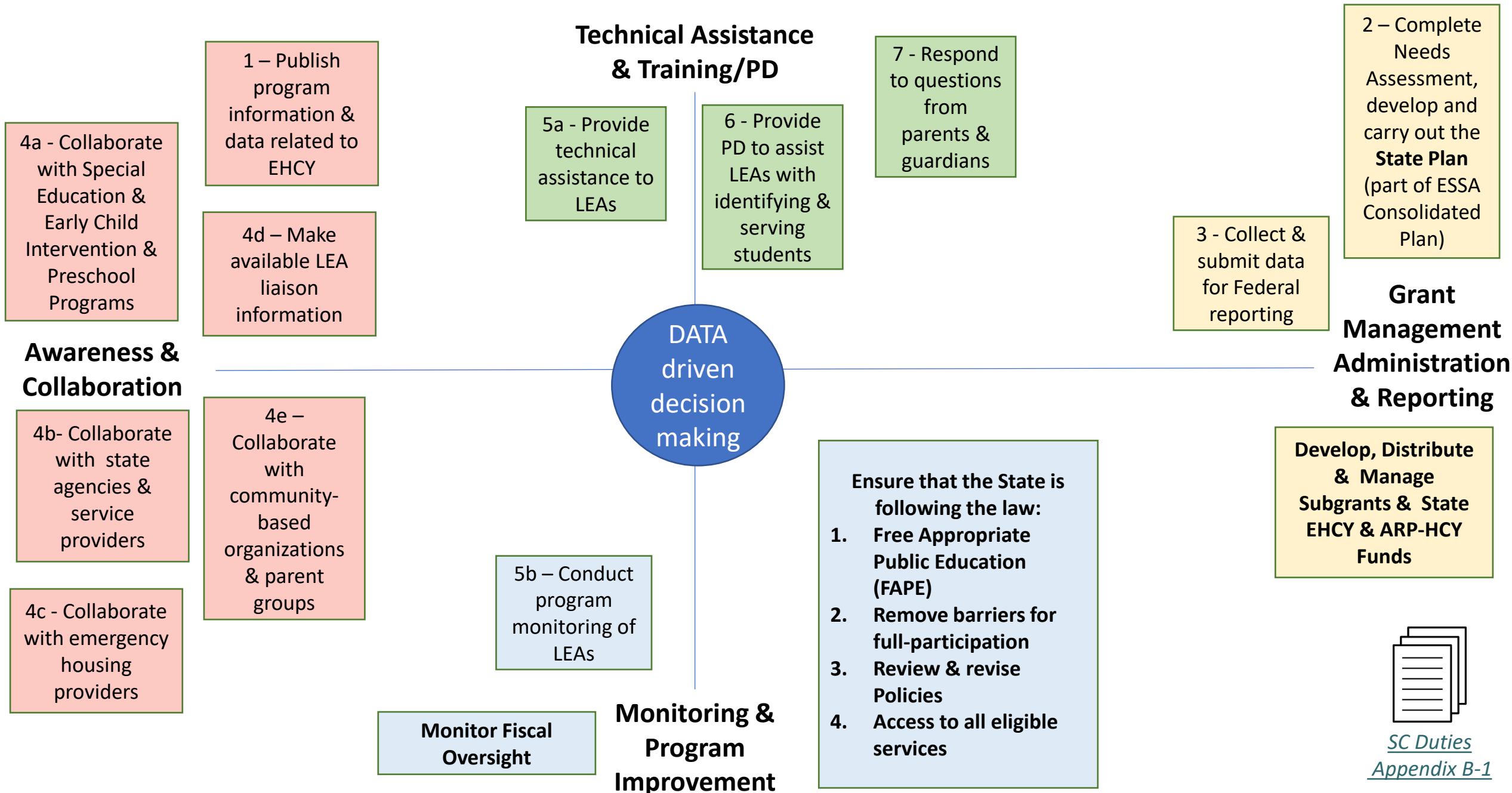**School Stability & Removing Barriers for Full Participation**

- Attendance

- School of Origin

- Academic success

- Graduation

- Postsecondary participation and completion
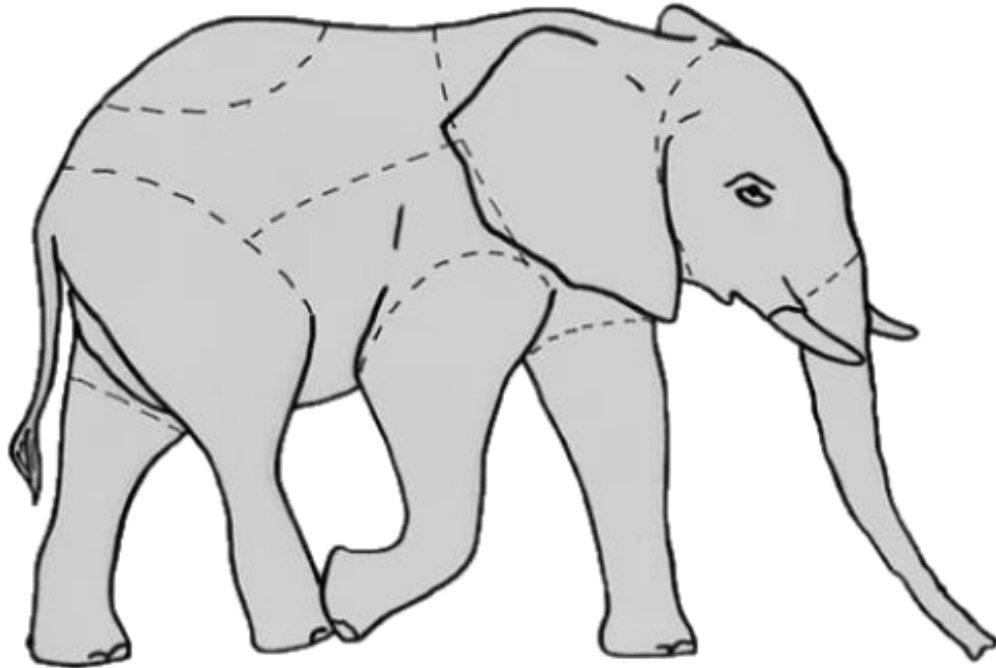
HOPE for a Better Future

Primary Roles & Responsibilities of the State Coordinator

Technical Assistance & Training/PD

Awareness & Collaboration

Grant Management Administration & Reporting

Monitoring & Program Improvement

4a - Collaborate with Special Education & Early Child Intervention & Preschool Programs

1 – Publish program information & data related to EHCY

5a - Provide technical assistance to LEAs

6 - Provide PD to assist LEAs with identifying & serving students

7 - Respond to questions from parents & guardians

2 – Complete Needs Assessment, develop and carry out the **State Plan** (part of ESSA Consolidated Plan)

4d – Make available LEA liaison information

3 - Collect & submit data for Federal reporting

DATA driven decision making

4b- Collaborate with state agencies & service providers

4e – Collaborate with community-based organizations & parent groups

5b – Conduct program monitoring of LEAs

Ensure that the State is following the law:
1. Free Appropriate Public Education (FAPE)
2. Remove barriers for full-participation
3. Review & revise Policies
4. Access to all eligible services

Develop, Distribute & Manage Subgrants & State EHCY & ARP-HCY Funds

4c - Collaborate with emergency housing providers

Monitor Fiscal Oversight

*SC Duties Appendix B-1*

How to "Eat the Elephant"!

First: Basics of subgrant administration, data collection, monitoring & risk assessment, dispute resolution

Next: Coordination with other programs (Title I-A, Special Ed, Perkins, Migrant, Title I-D, Foster Care)

Finally: Engagement with other federal programs (RHY/YHDP, Head Start/Early Intervention, CoCs, USICH/FRISH)

State Coordinator Resources Tour

https://nche.ed.gov/resources/
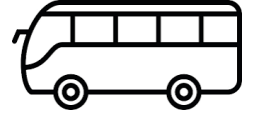
- Issue Briefs
  - Use of Funds – Tip Sheet
- Awareness Materials
- Data Resources/Extranet
- Webinars
- State Coordinator Handbook
- SC 10 in 10 Modules
- TA Request Form

Plan Your Work & Work Your Plan!

- ## MV Legislation
  https://nche.ed.gov/legislation/mckinney-vento/

- ## Non-Regulatory Guidance
  https://oese.ed.gov/files/2020/07/160240ehcyguidanceupdated082718.pdf

- ## ESSA State Consolidated Plans
  https://www2.ed.gov/admins/lead/account/stateplan17/statesubmission.html

- ## ARP-HCY State Plan
  https://oese.ed.gov/offices/american-rescue-plan/american-rescue-plan-elementary-secondary-school-emergency-relief-homeless-children-youth-arp-hcy/arp-hcy-state-plans/

- ## Needs Assessment

- ## Annual Work Plan

SEA Informal Needs Assessment

MV in ESSA State Plans

Guide to Developing an Annual Plan for State-Level Activities

NCHE

EHCY Self-Assessment/Monitoring Indicators

- Let the Performance Review Self-Assessment and On-Site/Desk Review Protocol…

  EHCY Monitoring - SEA Protocol

  - <u>Guide</u> your work

  - <u>Organize</u> your filing system

  - <u>Plan</u> your activities on an annual calendar

Annual State Coordinator Calendar

Templates & Samples
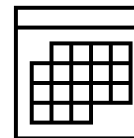
State Coordinator – Annual Calendar Sample

Ongoing Responsibilities and Tasks

Timeframe	Task	Purpose	Process	Key Contacts	Additional Information
Daily	Check and respond to e-mails and phone calls	Technical Assistance & Support to LEAs, SDE staff, partner agencies, and parents	Keep a phone/communication log	LEA MV liaison (update on MV website Sept & March)	- Telephone log - Spreadsheet "TA Tracking SY21-22"
Quarterly/Annually	Review ESSA Consolidated Plan (MV section), State MV Policy & Yearly Plan	Compliance, Collaboration, Coordination	Standing Agenda item for HEAT	Representatives med & large dist each region	
Monthly Sep-May	MV Monthly Office Hours	Provide Updates, Answer Questions & Connect MV Liaison to Regional & State-wide resources	Communication/Reminders to Liaisons -Schedule community speakers	MV liaisons	
Quarterly- Feb, May, Aug, Nov	Homeless Education Advisory Team (HEAT) virtual meetings	Compliance Collaboration Transparency	- Review statewide data and - Review Yearly Plan - Review MV related Policy	HEAT members	
Quarterly- Feb, May, Aug, Nov	Special Education Advisory Panel	Required MV/Homeless representative for their grant	You will receive emails from:	Contact: phone #	
Quarterly- Jan, Apr, Jul, Oct	State Homeless Interagency Council	Required MV/Homeless representative -Represent Homeless Families and Youth -Point in Time count	You will receive emails from:	Contact: phone #	
Quarterly- Mar, Jun, Sept, Dec	Early Childhood Coordinating Council mtg	Required MV/Homeless representative -Represent Homeless Families and Youth	You will receive emails from:	Contact: phone #	
Quarterly phone call- Apr, Jul, Oct, Jan	Federal Regional Interagency Council on Homelessness (FRICH) @ HUD office or via conference call		You will receive emails from:	Contact: phone #	

Month by Month Activities - Sample

Title IX-A Homeless Education – Green   MV Subgrant– Blue   ARP-H1 & H2 Grants- Purple   All - Orange

July

Timeframe	Task	Purpose	Process	Key Contacts	Additional Information
July	Work on updating all annual materials for all programs	Getting ready for the new school year		Your team and director	
July-Aug	Plan Annual PD	Required PD	-Get dates on calendar -Potential topics -schedule locations, speakers, etc.		
July - Aug	Finalize Annual Work Plan Goals/Focus Areas	Program Improvement	-	HEAT members	
July -Sept	CFSGA & Title I-A Homeless Set-Aside	Review/Approve Title I-A Homeless set-aside & basic program data as part of DQR process	-Check for any new liaisons- note any changes DQR: -Compare number of students served to historical data (if off by more than 10% have them provide a comment of why) Set-Aside & Description: -check description for non-allowable uses	Federal Program Director & Fiscal	Use "Comments" section to communicate with districts. Mark the CFSGA "Daily" approval tracking
Late July	Review ARP-HCY Grant Balances	Fiscal Accountability			
Late July	Review MV Subgrant Balances	Fiscal Accountability			

# Activity: Jigsaw

**SC Duties
Appendix B-1**

Jigsaw read SC Handbook: Appendix B-1

- Groups of about 5-6 people
- Break the document into sections and assign everyone to become the "expert" of their assigned section
- After each person has shared their information/summary, discuss how you could use this document's "Current Activities & Next Steps" to guide your work.

https://nche.ed.gov/state-coordinators-handbook/

Self-Reflection Survey

Complete the "SC Roles & Responsibilities Survey"
(before the end of the SC meetings)

Survey Link

https://forms.gle/iFfeZGzjd4sHHzDz8
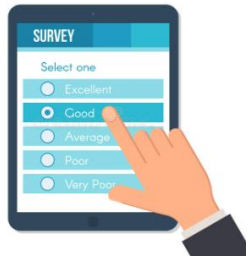
Rate yourself with the following scale:

- I've got this!
- With a little research/outreach, I think I can figure this out.
- I need some additional support or a mentor to help to guide me.
- Intensive TA from NCHE would be helpful for me.
- I didn't even realize this needed to be done and I don't know where to start.
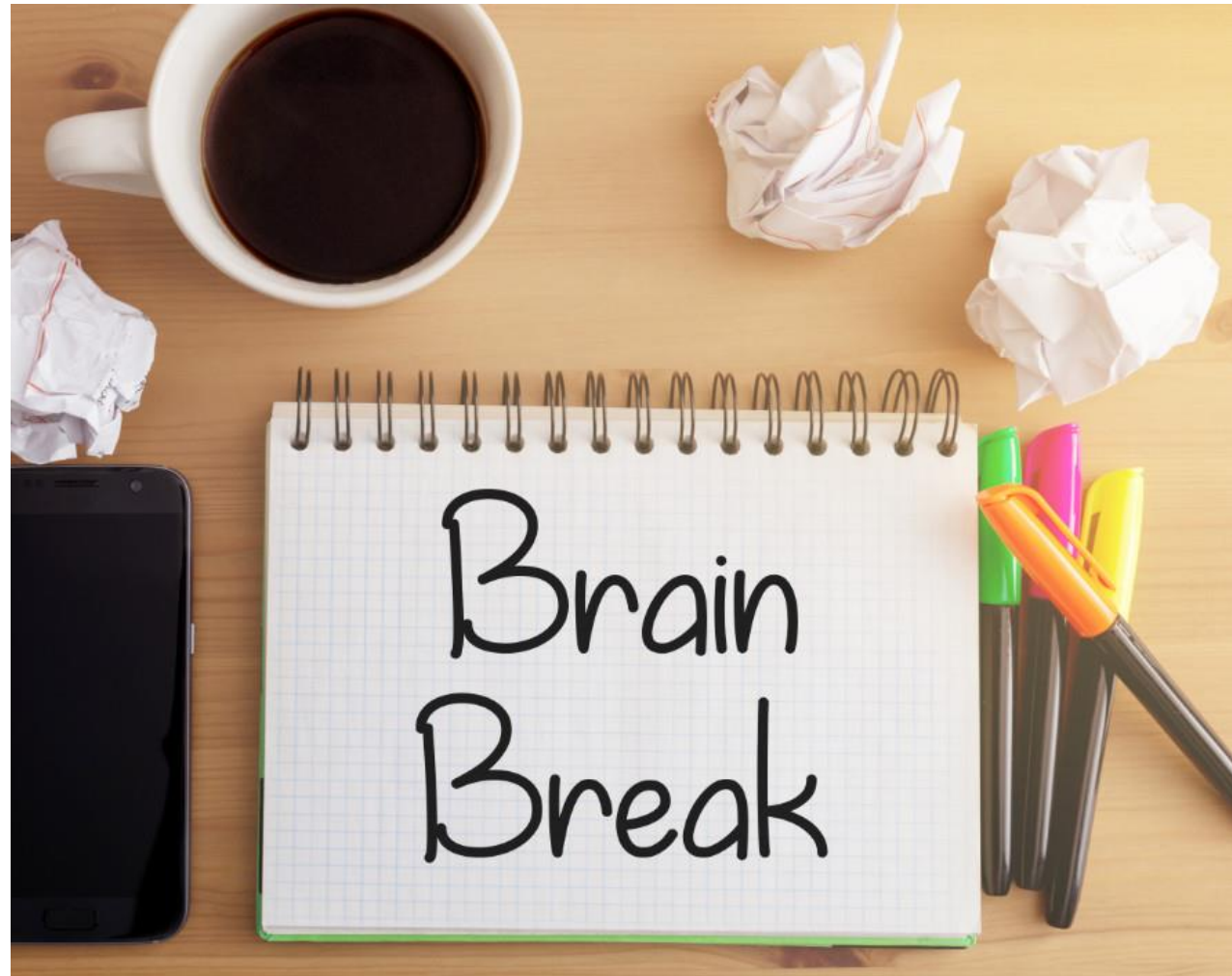
Section #2 – Everyone on the Same Page
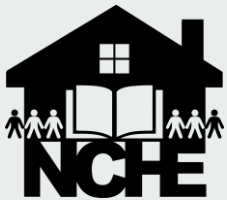
McKinney-Vento Act: Federal Law

The Act supports students experiencing homelessness through:

Enrollment → Attendance → Academic Success

Federal law supersedes local and state policies and laws.

The Law: Main Themes

- State Coordinator and Homeless Liaison
- Identification, Enrollment, Stability
- Academic Success and Credit Accrual
- Child-Centered, Best Interest Determination
- Collaboration
- Data
- Subgrant Requirements
- Transportation
- Preschool
- Higher Education

Homeless Definition

Individuals who lack a fixed, regular, and adequate nighttime residence.

- **Fixed residence:** A residence that is stationary, permanent and not subject to change.

- **Regular residence:** A residence that is used on a regular basis (i.e., nightly).

- **Adequate residence:** Is sufficient for meeting the physical and psychological needs typically met in home environments.

Unaccompanied Homeless Youth

A youth who is not in the physical custody of

parent or legal guardian

AND

lacks a fixed, regular, and adequate

nighttime residence.

| Homeless | **+** | Unaccompanied | **=** | Unaccompanied Homeless Youth (UHY) |

Professional Development

Improving through learning

Professional Development

MANDATORY
New Homeless Liaison Training

Compliance Forums

Data Collection

Monitoring

REQUESTED
District Training Support

Internal Partner Rounds

Community Awareness

Mock Monitoring

SUPPLEMENTARY
Regional Rounds Virtual

Learning Series Learning

Institute

Needs Assessment Workshops

Supplementary Professional Development Opportunities

"Tuesday Talks"

Weekly-Tuesday

9:00 AM – 10:00 AM

https://uncg.zoom.us/j/95365456014?pwd=c1lhL2JNTCs2Q3NoWk9lWjVndGQwQT09

Opportunity for **all liaisons** to meet informally to discuss challenges and successes of identifying and serving McKinney-Vento students in their schools.

Other Professional Development

- State EHCY Program
- National Center for Homeless Education (NCHE)
- US Department of Education (USDE)
- SchoolHouse Connection (SHC)
- National Association for the Homeless Education for Children and Youth (NAEHCY) conference

New Homeless Liaison Support

Update Homeless Liaison Directory	New Liaison Orientation	Materials & Tools
List of current homeless liaisons must be updated and posted on the SEA website	New liaisons should be provided information regarding the MV/EHCY program requirements & how to request support/TA	Access to state-specific tools, processes, and materials to be successful

NCHE

Determining the Needs of LEAs
Risk Ranking Considerations

High liaison turnover	**Low or no attendance at liaison training**	**No or low # of HCY and/or UHY identified annually**
Low % of HCY compared to LEA socioeconomic status (FRPL or SAIPE)	**Low academic and/or graduation rates of HCY and UHY**	**High chronic absenteeism rates of HCY and UHY**
Multiple findings on previous monitoring/PQR	**Fiscal management concerns (allowable uses, draw-downs, etc.)**	**Data submission concerns (timeliness, format, etc.)**

Tracking Tools | Communication, TA, Training, Support, & Services

Sample State Coordinator Tracking Tool

TA Support Tracking Sample & LA Sample TA Log

	A	B	C	D	E	F	G	H	I	J	K	L
1		MV Technical Assistance					Color coding	follow - up	all LEAs communication	new liaison		
2	Region	District	Name	Position	Date Received	Reply Date	email	phone	Summary of Discussion (Issue/Delimma/Questio	Need Category or Indicator	Follow-up/Support provided	Dispute Relate

	DATA ENTERED INTO POWER SCHOOL	FIRST NAME	LAST NAME	BIRTHDATE	GRADE	SCHOOL	RETAINED PREVIOUS YEAR	QUALIFY (Y/N)	DATE OF DECISION	ELIGIBLE AS OF	DOUBLED UP	MOTEL	SHELTER	COUCH SURFING	UNACCOMPANIED YOUTH	MILEAGE REIMBURSEMENT
1																
2																
3																
4																
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**Sample
Liaison Tracking
Tool**

Sample
LEA
Tracking
Tool

Introduction | 19-20 | Ineligible | Contact Log | Annual Data

LEA Code: _____   **LEA Name:** _____

Please track all McKinney-Vento eligible students affected by unique circumstances such as natural disasters (i.e. hurricanes, floods, fires, tornadoes, etc.), mudslides or other unique occurrences on an ongoing basis. This information may be requested by the US Dept. of Education, NCDPI or the State Coordinator's office at any point during the school year.

A new form should be used for each new event. A final copy of all forms completed in a school year should be submitted to the State Coordinator's Office by June 15th of each school year. Completion of this tracking form is in addition to regular data collection entries within PowerSchool and any LEA tools used.

☐ Hurricane - Please enter name, if applicable _____

☐ Tornado

☐ Flood

☐ Other - Please specify _____

Date of Identification	Student Name	Student Number	Services Provided	Notes

Sheet1

Sample Disaster Tracking

Sample Disaster Tracking Form
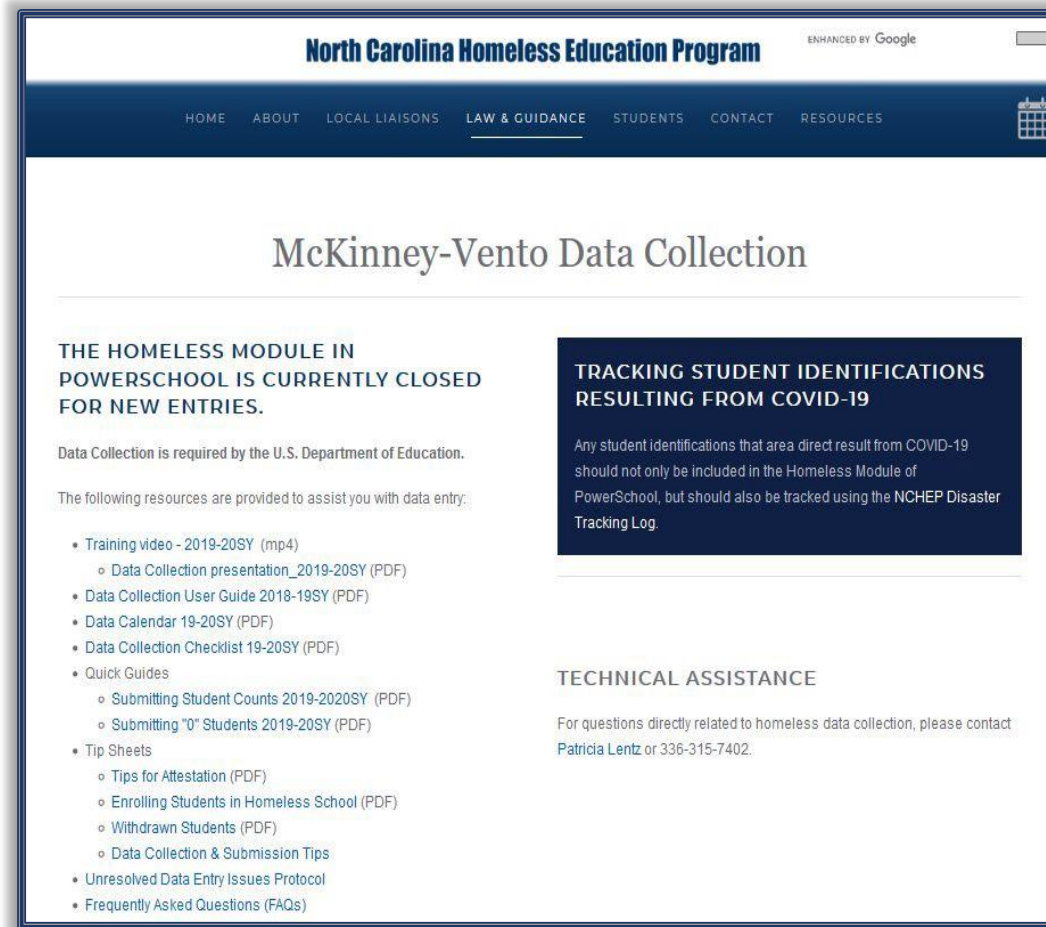
Website Tools

Annual Data Resources, Disasters, Contacts, Funding, Needs Assessments, PQRs, PD, Trainings, Program Highlights, Best Practices
And More!

Data Collection Resources

- User Guide
- Quick Guides
- Tip Sheets
- Frequently Asked Questions
- Training Video
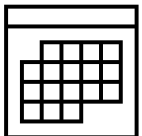- Data Calendar
- Other

SEA Websites Tip Sheet

https://hepnc.uncg.edu

Activity: Think, Pair, Share

1 - What considerations would be essential to think about when designing your:
- Professional Development
- TA tracking
- Website content

2 How could you use the tools presented as part of program improvement efforts?

- Add to SC Annual Calendar

New State Coordinator Mentors

CONNECT OVER LUNCH

11:45-1:15

New State
Coordinator
Connection
Card

- How did you come to be the state coordinator?
- What drew you to the job?
- What do you wish you would have known about the job before day one?
- What are you excited about learning/doing this week?

Section #3 – Telling the Story with Data

8 Reasons Why Data is Important!

- Improve people's lives

- Make informed decisions

- Stop molehills from turning into mountains

- Get the results you want

- Find solutions to problems

- Back up your hypothesis/thinking

- Stop the guessing game

- Be strategic in your approaches
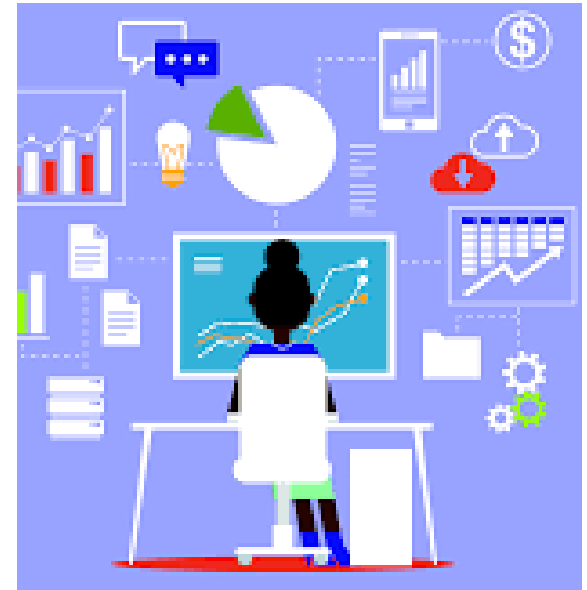
Program Improvement Cycles
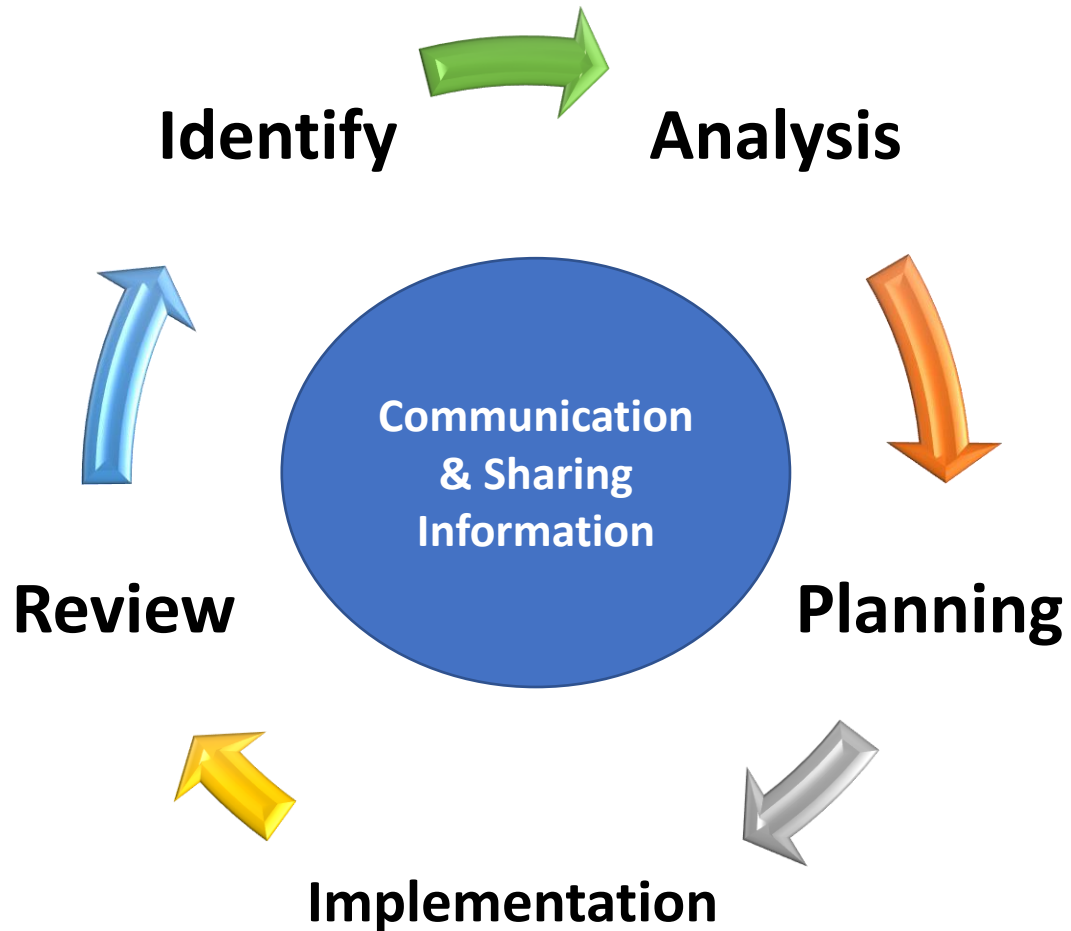
Identify –

What does the data show?

Analysis –

Why is this happening?

Plan –

What is our plan for change?

Implementation –

Who is doing what, when, where and how often?

Review –

Did the plan work? What needs to be adjusted?
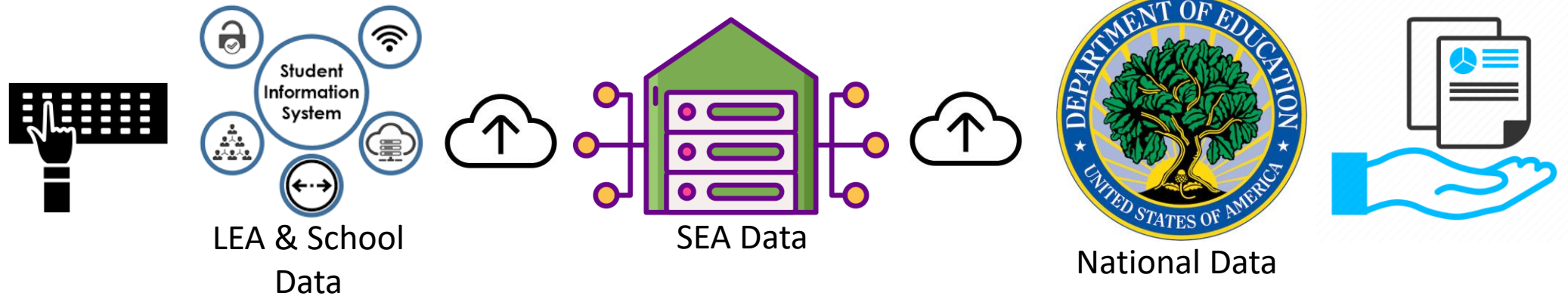
Framing the Conversation with Data
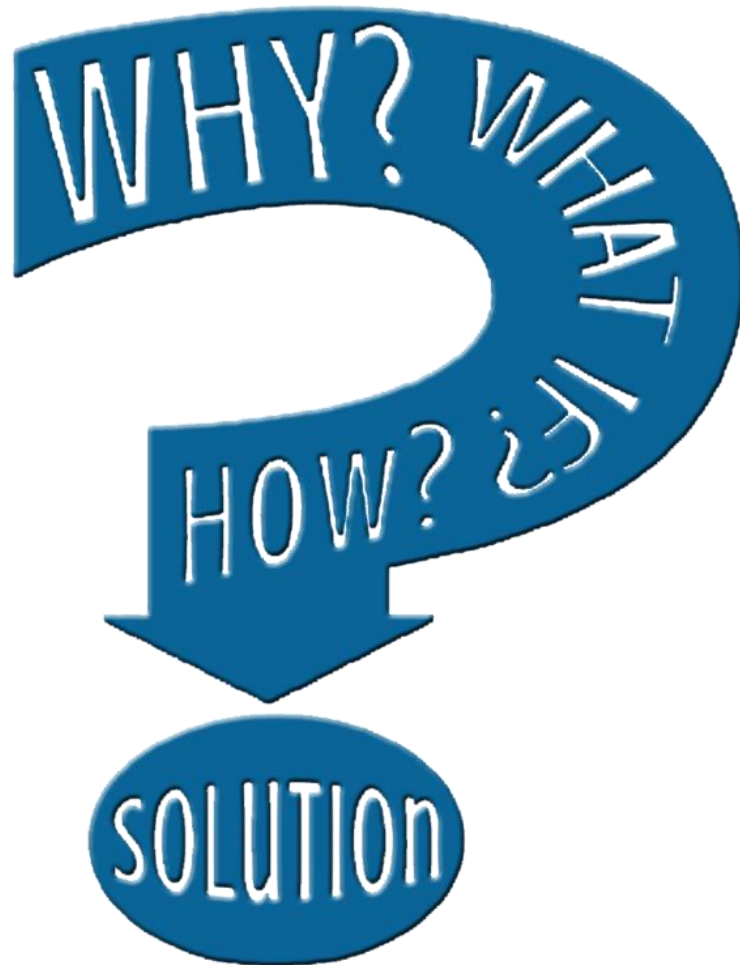
Questions to ask when looking at DATA!

- What do we hope to learn?

- How will this guide our path?

- Who do we need to collaborate with?

- What do we need to do?

Ensuring Timely, Complete & Accurate Data

LEA & School Data

SEA Data

National Data

Data Collection & Quality Review Process

NEW: EDFacts Modernization Timeline

May to July: LEAs submit data

August: NCHE loads new products on Extranet for previous year

August to September: Identification begins for new year

BEFORE Submission - Data quality review

December: Submit data to EDFacts & CSPR

Check data as it's coming in

Use to drive training & monitoring

Share data system & reporting updates & expectations

Review comments & draft responses, resubmit data

Data & comments entered directly into EDPass/EDFacts, provide CSPR information

State Coordinator Insights: Collecting & Using Data

- What processes are in place at each level to ensure quality data reporting?

- What connections/partnerships have you developed to create your data collection process?

- What training is provided to liaisons, data stewards, etc., to ensure timely, complete, and accurate data?

- How do you utilize data-based decision-making in your EHCY program?

- How do you "Tell the Story" with data? What have been the results?
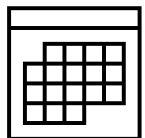
Activity: Data Collection Flowchart

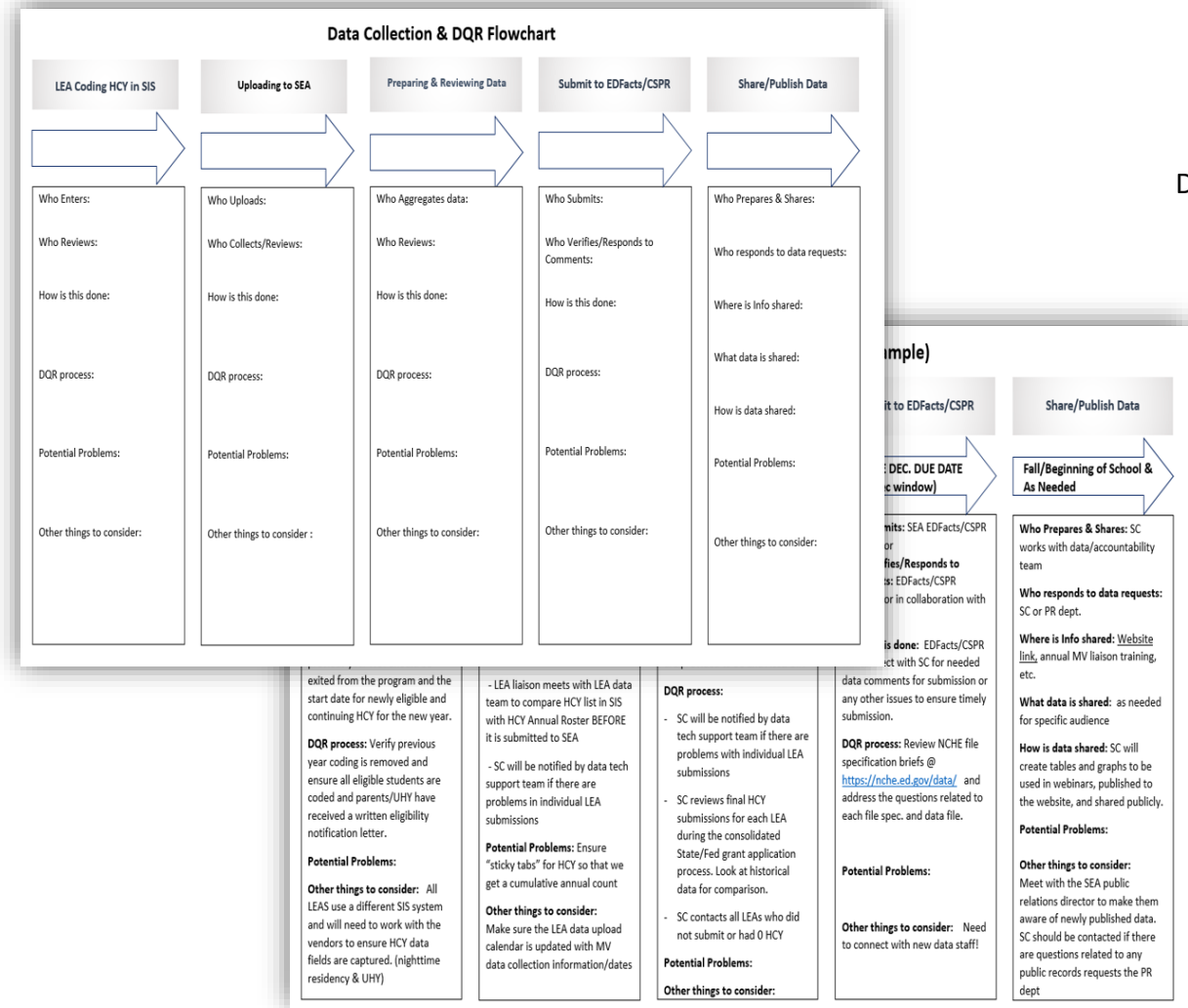Complete the "Data Collection & DQR Flowchart" handout
- Add what you currently know about your state's data collection & reporting process.

OR

- Read through the Example Flowchart & highlight all the individuals that play a part in data collection & reporting that you will need to connect with.
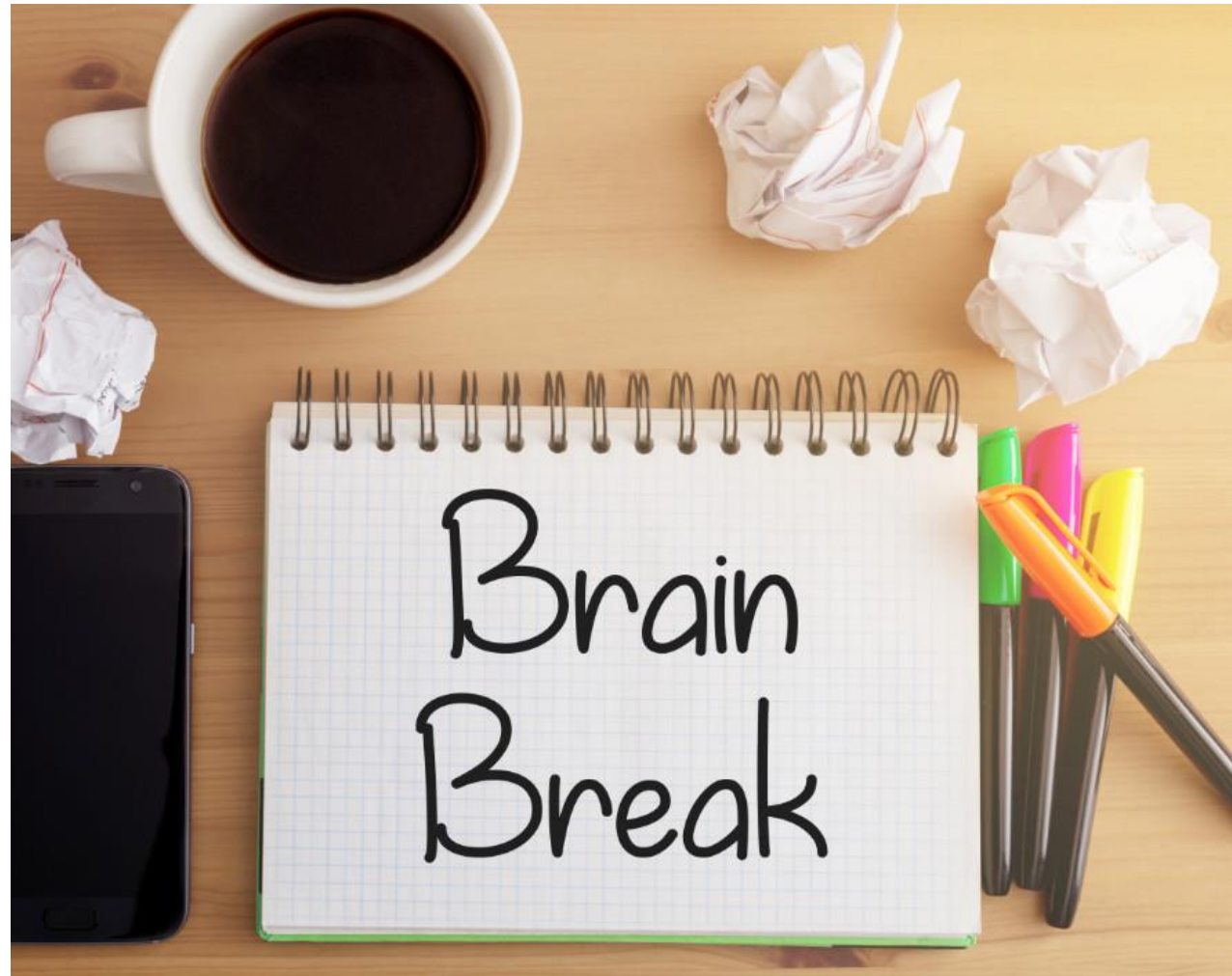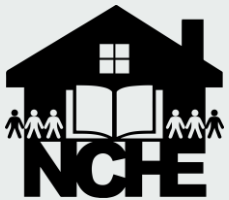
- Add to SC Annual Calendar

Data Collection & DQR Flowchart

Section #4 – Collaboration

Where are families & youth seeking services?

Police

Employment Services

Mental Health Services

Health Care Providers

Food Banks

Anywhere!

Early Childhood Intervention

Housing Services

Schools

Childcare Providers

Churches

Shelters

NCHE

Collaboration = No Wrong Door!

Whenever a family or young person presents with an identified need at a service agency or school system, they will be supported to find the help they need and not be turned away.

Making Connections: What, Why & How?

- **What is a connection?**
  - A relationship in which a person, thing, or idea is linked or associated with something else.
- **Why is it important to have a connect?**
  - Reminds us that we're not alone.
  - Allows you to benefit from the help you receive from others and provides opportunities to be of support to others.
- **How do we connect with others?**
  - Know your what, why and who.
  - Attend events and conferences.
  - Join professional organization, coalitions, etc.

National Connections

US Dept of Education – Education of Homeless Children & Youths (EHCY) Program Team

OFFICE OF
Elementary & Secondary Education

Office of School Support & Accountability

https://oese.ed.gov/offices/office-of-formula-grants/school-support-and-accountability/education-for-homeless-children-and-youths-grants-for-state-and-local-activities/

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Group Leader
Teachers, Leaders, & Special Populations

John McLaughlin
Team Lead, EHCY & ARP-HCY

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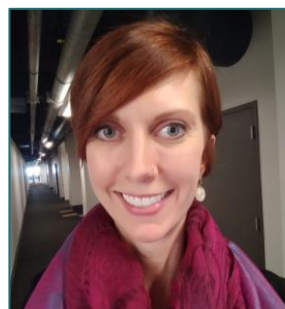
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National Center for Homeless Education

The SERVE Center at the University of North Carolina operates the U.S. Department of Education's homeless education technical assistance & information center. NCHE has:

- Comprehensive website: http://nche.ed.gov

- Toll-free helpline: Call 800-308-2145 or e-mail homeless@serve.org

- Products & Listserv: https://nche.ed.gov/resources/

- Social Media
  - Twitter: @NCHEducation

National Association for the Education of Homeless Children and Youth

NAEHCY

NATIONAL ASSOCIATION FOR THE EDUCATION
OF HOMELESS CHILDREN AND YOUTH

https://naehcy.org/

SAVE THE DATES: Nov. 11 – 14, 2023 in NOLA

- National membership association dedicated to ensuring educational equity and excellence for children and youth experiencing homelessness.

- NAEHCY connects educators, parents, advocates, researchers, and service providers to ensure school enrollment and attendance and overall success for children and youth whose lives have been disrupted by the lack of safe, permanent, and adequate housing. NAEHCY achieves these goals through advocacy, partnerships, and education.

NCHE

SchoolHouse Connection

www.schoolhouseconnection.org

- SchoolHouse Connection is a national non-profit organization working to overcome homelessness through education.
- They provide strategic advocacy and practical assistance in partnership with early childhood programs, schools, higher education institutions, service providers, families, and youth.

Our Advocacy Principles

Education is Essential
Access to education, from early childhood through post-secondary, gives children and youth the tools to end their homelessness and achieve their dreams.

Grassroots Approach
Change must be rooted in the realities of local communities. We listen and learn, then advocate and implement.

Youth Leadership
Young people are the experts on their experiences, needs and strengths. We must accept their guidance and follow their lead.

Child Development
The lack of housing, good nutrition, health care and other basic needs damages childhood development and has lifelong impacts on health and well-being. The developmental needs of children and youth must be central to all advocacy, program design, outcome measures, and policy.
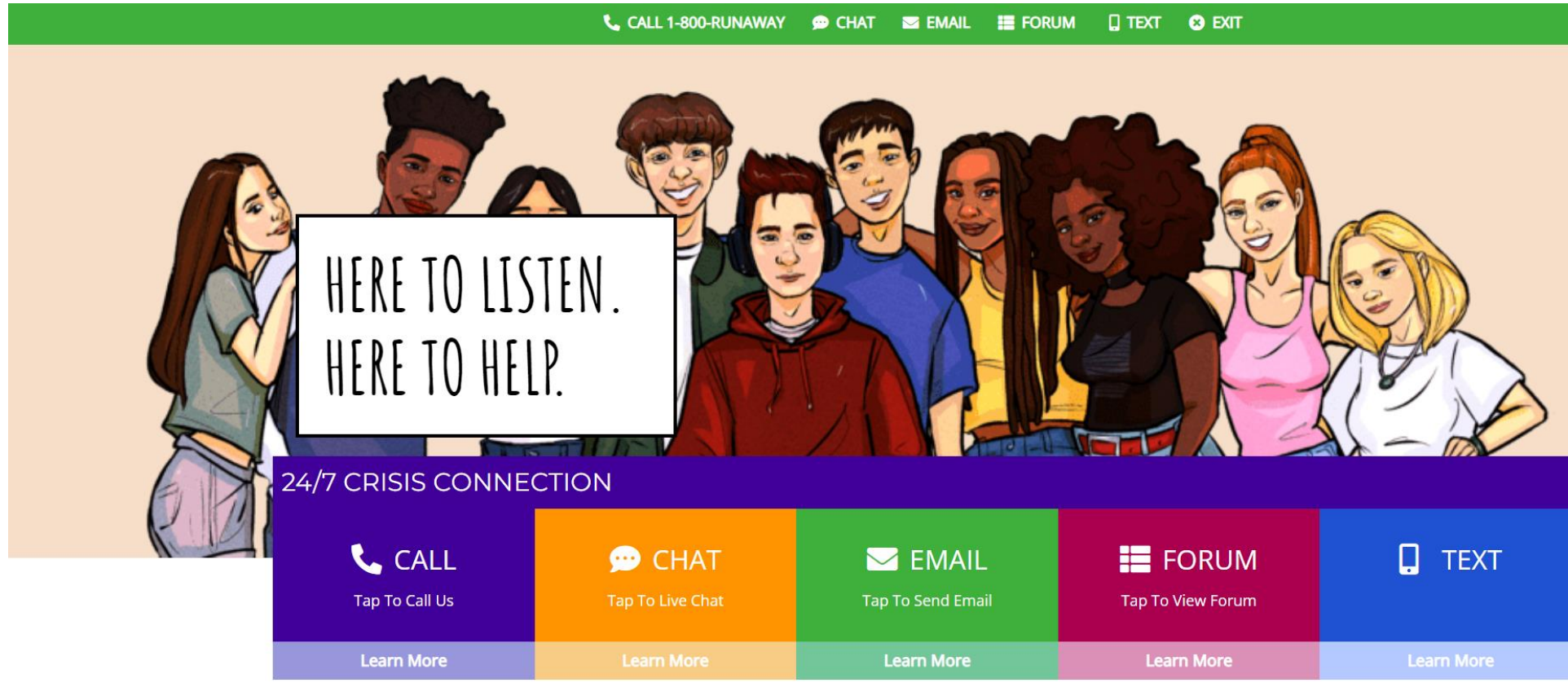
Prevention Must Be a Priority
We will not solve adult homelessness until the complex realities and comprehensive needs of children and youth take a front seat in federal, state, and local homelessness policy. Intervening early is a key to better life outcomes and preventing future homelessness.

RYHP – Runaway and Homeless Youth Program

https://www.acf.hhs.gov/fysb/runaway-homeless-youth

Interagency Councils on Homelessness

ALL IN: THE FEDERAL STRATEGIC PLAN:

END HOMELESSNESS

SOLUTIONS
- HOUSING AND SUPPORTS
- CRISIS RESPONSE
- PREVENTION

EQUITY   DATA AND EVIDENCE   COLLABORATION

FOUNDATIONS

Link to "All In" - www.usich.gov/fsp

- *USICH:* Federal-level
  - 19 agencies/programs

- *FRICH:* Regional-level
  - 10 regions

- *State Homeless Council:* State-level

- *Continuums of Care:* Local-level

State Coordinator Insights: External Connections

You REPRESENT the Young People!

External State/Regional Connections

Go to www.menti.com and use the code 8781 6934

What State & Regional Partners do I need to connect with?

frich
early headstart
workforce development
idea part c
early childhood
mental health
job corps
infant toddler program
childcare providers
yhdp
united way
higher ed
dept of health welfare
cocs
cte
state hud office
rhyp
headstart
dept of labor
shelter directors

Internal Connections

- Connect with key divisions, teams and staff within your state education agency (SEA) that can support your desired outcomes and help to ensure MKV compliance.

- SEA Division Examples:
    - ✓ Transportation
    - ✓ Enrollment & Residency
    - ✓ Early Learning
    - ✓ Higher Education
    - ✓ Data (Governance, Collection, Analysis & Reporting)
    - ✓ General Counsel
    - ✓ Grants (Federal & Local)

Internal SEA Connections

Go to www.menti.com and use the code 5534 1556

Who do I need to connect with in my office?

data-accountability
special ed   english learners
it   safe healthy schools
21st century-afterschool
school improvement   cte   title ia   title iv-a
office of migrant ed
child nutrition
family engagement

Making Connections – Next Steps

Connection gives purpose and meaning to our lives.

Brené Brown

- Write down your next steps in making connections.

- Identify the resources available in your state essential for your work/role.

- Commit to remaining in contact with at least two people from this State Coordinator Meeting.

- Find a mentor or thought partner.
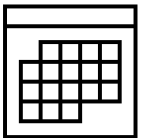
- Add to SC Annual Calendar

Section #5 – Wrap Up!

Review: Learning Targets

- Build relationships & create collaborative partnerships
- Deepen understanding of statutes related to the EHCY program & the resources provided by NCHE
- Increase understanding of how to deepen capacity & provide training and technical assistance to local liaisons
- Understand the roles/responsibilities of a state coordinator and how it relates your state plan/annual work – Plan your work, work your plan
- Reflect and discuss strategies to collect & analyze the data to improve targeted programming & services/interventions for HCY

Wrap-Up Activity: Elevator Speech

"WOW! Tell me about your new position!"

- Take a few minutes to think about and jot down some ideas

- Use what you wrote to practice in your mind your "Elevator Speech"

- Share these with your table partners or online buddies!

Elevator Speech

Elevator Speech

What are we here to do for kids & families?

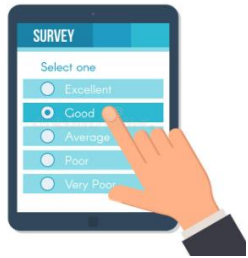What do we hope for kids in the future?

What are the needs in our state?

Who do we work with to accomplish this?

NCHE

REMEMBER the Self-Reflection Survey

Complete the "SC Roles & Responsibilities Survey" (before the end of the SC meetings)

Survey Link

https://forms.gle/iFfeZGzjd4sHHzDz8

Rate yourself with the following scale:

- I've got this!
- With a little research/outreach, I think I can figure this out.
- I need some additional support or a mentor to help to guide me.
- Intensive TA from NCHE would be helpful for me.
- I didn't even realize this needed to be done and I don't know where to start.